

## Meeting Minutes 1-4-17

Meeting was called to order at 7:05 PM by Diane Fallon. All board members were present. Agenda was approved and minutes from 12-7-16 were read and approved.

**Treasurer's Report.** It was decided that there will be no more drawing on the capital reserve to pay bills as a normal occurrence. If adequate funds are not available we will wait until there is adequate funds before paying the bill. Because the large semi-annual insurance payment sometimes causes a short fall Linda will check about paying the insurance monthly. Collections are becoming more involved and time consuming. There have been some questions about the new HOA amounts and how they were rounded.

**Reserve Study:** Minutes were not available for the last meeting. There will be a report soon about the work on the underground piping. Deck painting and exterior washing was discussed. There are a few places on 149 & Siskiyou that need asphalt repair and/or replacing. Repair or replacing the exterior fencing was discussed. The existing posts would be used if in good condition so not all would need replacing. Pruning and trimming around the fences will have to be completed before replacement begins. Three bids will be requested for the replacement.

**Exterior Facility Maintenance:** Researching the foundation of two units that will need attention. Gutter cleaning is being rescheduled, maybe next week. There is loose or cracked siding on one building, David Bjorklund will be able to repair this.

**Hospitality/Club House:** There are rentals for January and February. The purchase of cleaning supplies and paper products was discussed to help keep the club house clean. The purchase of a small vacuum was also discussed.

**Pool:** Pool service will continue to come every two weeks.

**Rental Coordinator:** A questionnaire will be sent out requesting update of names, and phone numbers of the residents in June so the roster will be accurate. Rental data will be updated as soon as possible.

**Grounds:** Crystal Greens has assessed the wind and ice damage. They have been cleaning up branches and other debris. There will be a fee of \$2,900.00 to take down any trees or large branches but it was decided not to pay to do the work at this time.

**Old business:** Ballots will be going out soon for voting on the bylaw changes addressing the lowering of the percentage of rental units to owner occupied units.

**New Business:** If residents have automatic payments of their HOA fees they will need to contact their banks with the new payment amount.

Meeting was adjourned at 8:30.

Respectfully submitted,

Marcy Marlow, Secretary