

Board Meeting Minutes 1-3-18

Meeting was called to order at 7:05 PM. All board members were present with the exception of Linda Itami, Susan Kauth and Steve Ross/. Agenda and minutes were approved and minutes from 12-6-17 were read and approved as corrected.

TREASURERS REPORT: Linda Itami will be our new bookkeeper. A letter will be sent to the bookkeeping service informing them that their services will no longer be required. Tom Dempsey will be our new treasurer and will be working closely with Linda.

CAPITAL RESERVE: Capital Reserve Committee met December 19, 2017. Joy shared a bid from All Natures Construction to do foundation repairs on two units do to water leaks. The repairs were approved. David is working on extending the Capital Reserve Plan to 2048 and finalizing year-end figures for 2016 and 2017. A final bid was approved to replace the Rivercliff Estates Condominium sign. Two pathway lights that are not working will be repaired.

EXTERIOR FACILITIES/MAINTENANCE: Joy will meet one more time with contractor doing the foundation repairs. Joy will also inspect the site for the new sign and someone is coming out to repair the pathway lights. There is some work needed on a gutter.

ARCHITECTURAL: No report

HOSPITALITY/CLUB HOUSE: No report

PESTS: We will continue to use a pest control company to control pests.

POOL: No report

RENTAL COORDINATOR: One unit will need to be checked to determine if it is a rental.

GROUNDS: None

OLD BUSINESS: Linda will be hired as bookkeeper and Tom Dempsey will be our new treasurer.

NEW BUSINESS: There was discussion about separating the maintenance and capital reserve positions into separate positions.

Public Comments: Locked mail boxes were discussed and it was decided that they will not be allowed at this time.

Next meeting February 7, 2018

Meeting was adjourned at 8:15 PM

Marcy Marlow, Secretary