



RiverCliff Estates Homeowner's Association  
Oct. Board Meeting Minutes Nov. 6, 2019

Steve Ross called the meeting to order at 7:00 PM. All board members were present. Steve A. made a motion to approve Agenda and Oct Meeting minutes. Steve R. 2nded. APPROVED.

**PUBLIC COMMENTS:**

- Joy Beldin inquired as to who changes the Porch/Garage Lights? To be determined.

**TREASURERS REPORT:**

- Tom D. went over the Month End financials.
- Reviewed the Investment Acct. There are 4 CD's @ \$100,000 each. They mature in increments of 3,6,9 and 12month terms.
- We currently have 2 Units in Collection.
- Tom D submitted the Document prepared by Vial-Fotheringham regarding Termination of Utilities. Steve A made a Motion that it be signed and put into practice. Linda I 2<sup>nd</sup>. Motion APPROVED by Board.

**CAPITAL RESERVE:** Minutes of October 15<sup>th</sup> were read by David Walstrom. (See attached)

**EXTERIOR FACILITIES/MAINTENANCE:**

- Steve A. reported that downspouts were repaired on 2 Units.
- Gutters cleaned and new Facia Boards completed on 2 Units.

**ARCHITECTURAL:** N/A

**HOSPITALITY/CLUB HOUSE:** N/A

**COMMUNITY GARDEN:** N/A

**POOL:** N/A

**PESTS:** N/A

**RENTAL COORDINATOR:** N/A

**GROUNDS:**

- Clearance pruning has been completed on trees, per instructions by Am Fam Insurance.

**OLD BUSINESS:**

- The 2020 Budget discussion continued after the Executive Budget meeting on Tuesday Oct. 22<sup>nd</sup>. Diane F submitted a new Contract with Crystal Greens, reducing budget by \$9,960. BOARD APPROVED.  
Linda I. reported that the Heiberg Garbage billed could not be changed.  
The new 2020 Budget was APPROVED UNANIMOUSLY by the Board.  
This will increase the 2020 Budget by 3.1%.

**NEW BUSINESS:**

- No Holiday party this year
- Glenn T reported his findings on additional Security measures for our Community. These will be addressed further in 2020.  
Michelle Doering will obtain "No Trespass Documents" to be signed and filed with the City of Portland.
- Michelle Doering (Owner Unit 53) was introduced. She will be taking over the Email communication as well as Updating the Roster.

Meeting was adjourned at 9:00pm  
Linda Itami, Secretary