

**APPROVED MAY 2017 AMENDMENT TO
BYLAWS OF RIVERCLIFF ESTATES CONDOMINIUM**

The Board is proposing to amend the Bylaws of Rivercliff Estates Condominium (“**Bylaws**”), recorded as Exhibit E to the Preliminary Declaration Establishing a Plan of Condominium Ownership, recorded November 2, 1972, in Book 891, Page 632.

It is proposed that a new Section 8 of Article VI of the Bylaws be added with the following language:

Section 8. Leasing and Renting Units.

- (a) **Rental.** The leasing or renting of a unit by its owner shall be governed by the provisions of this section. As used in this Section, the terms “to rent” or “renting” a unit means any rental or lease under which the owner of the unit grants the right to use or occupy a unit for any term, regardless of whether rent is paid. Any person who is granted the right to rent a unit is referred to as the “tenant.” The term “to rent” or “renting” shall not include:
 - (i) Any joint ownership of a unit by means of joint tenancy, tenancy-in-common or other forms of co-ownership; or
 - (ii) An agreement between the owner and a roommate under which the owner and another person or persons share joint use of the entire unit.
- (b) **Owner Occupancy.** Any person acquiring a unit after this Amendment is recorded must personally occupy such unit for at least thirty-six (36) months before such Owner will be eligible to rent such unit.
- (c) **Restrictions on Rentals.**
 - (i) **No Transient or Monthly Rentals.** No owner shall be permitted to rent his unit for any period less than six (6) months, except that any rental may be extended beyond such minimum term on a month-to-month basis. This subsection shall not apply to occupancy of a furnished unit by an immediate family member of the owner.
 - (ii) **Rental of Entire Unit.** An owner may not rent less than the entire unit.
- (d) **Limitation on Number of Rented Units.** Except in the case of hardship under Subsection (e) or an owner who is renting a unit at the time of recording of this Amendment under Subsection (g) below, no more than fifteen (15) units in the Condominium may be rented at any one time (“Rental Cap”).

- (e) **Hardship.** If the Rental Cap has already been reached, an owner may apply to the Board of Directors for a hardship exception to the prohibition against additional rentals. An exemption under this subsection shall be for one (1) year. At the termination of any hardship exemption, the owner or authorized applicant of the Owner may submit an application for extension of the hardship exemption for additional one-year periods. The following situations may be considered for hardship-based exceptions:
- (i) The owner or the owner's spouse relocates for work or educational purposes;
 - (ii) The owner dies, is hospitalized for a protracted illness, or is placed in a nursing home or a convalescent home or other facility or with family members due to illness;
 - (iii) Inability to rent a unit will result in serious financial hardship to the owner; and
 - (iv) Such other extraordinary circumstances that the Board of Directors deems a hardship. The Board of Directors, in its sole and unfettered discretion, shall determine whether owner's situation meets any criterion for a hardship-based exception. It may then grant or deny such exception.
- (f) **Grandfather Exception.** Any owner whose unit is rented at the time this Amendment is recorded, and any owner receiving permission from the Board of Directors to rent the owner's unit after this Amendment is recorded, may continue to rent such unit (and such unit will be considered rented), even to different tenants, following the expiration or termination of the initial tenancy until any one of the following occurs:
- (i) The owner notifies the Board that the owner no longer wishes to rent such unit; or
 - (ii) The unit is occupied by the owner for any period exceeding thirty (30) days or the unit is vacant for any period exceeding sixty (60) days. Notwithstanding the preceding sentence, any tenancy entered into after this Amendment is recorded shall be for a minimum duration of six (6) months.
- (g) **Rental and Lease Agreement Requirements.** A rental or lease agreement must be in writing and provide that:
- (i) The agreement and tenants are subject in all respects to the provisions of the Declaration, the Bylaws, any amendments to the Declaration or Bylaws and all rules and regulations adopted at any time by the Association;
 - (ii) The tenant must comply with all applicable requirements Declaration, Bylaws, and any rules and regulations; and

- (iii) Failure by a tenant to comply with the Declaration, Bylaws, and any rules and regulations constitutes a default under the rental agreement and that in the event of default the Association may require the Owner to terminate the rental agreement and require the Owner to evict the tenant.

- (h) **Enforcement.** If an owner fails to follow the procedures set forth in this section with respect to the leasing of his unit, at any time after learning of such leasing, the Board of Directors may pursue any and all remedies available as a result of such owner's violation of the provisions of the Declaration, Bylaws, and Rules and Regulations, including, without limitation:
 - (i) The right to levy fines in an amount not to exceed a maximum established from time to time by resolution of the Board of Directors,
 - (ii) The right to sue for an injunction, for damages, and to remove the tenant in the event that the tenancy violates any provision of this Section.
 - (iii) In addition, the Board of Directors may charge such owner an administrative fee(s), the amount of which shall be determined from time to time by Board resolution to reimburse fully the Association for time, costs, fees, and expenses, including attorneys' fees, incurred to obtain information about the tenant, to provide such tenant with copies of Association documents, and to enforce the Association's other rights and remedies relating to such unauthorized rental, including, without limitation, collection of any amounts owing by such owner to the Association hereunder.

- (i) **Payments by Tenant to Association.**
 - (i) If a unit is rented or rented by its owner, the Board may collect, and the tenant shall pay over to the Board, any amounts due to the Association hereunder for such unit, plus interest and costs if the same are in default over thirty (30) days.
 - (ii) The tenant shall not have the right to question payment to the Board. Such payment will discharge the tenant's duty of payment to the owner for rent, to the extent such payment is made to the Association, but will not discharge the liability of the owner and the unit under the Declaration or these Bylaws for assessments and charges, or operate as an approval of the rental.
 - (iii) The owner remains personally liable for all unpaid assessments. The Board shall not exercise this power where a receiver has been appointed with respect to the unit or its owner, nor in derogation of any right which a Mortgagee of such unit may have with respect to such rents.

- (j) **Additional Rules and Regulations.** The Board may adopt additional rules and regulations setting procedures on applying to rent a unit and for procedures to

administer the waitlist under this section, as well as any other rules the Board deems appropriate for the proper administration of this Section.

- (k) **ORS Chapter 90 Not Applicable.** Nothing in this article may be construed to impose on the Association the duties, responsibilities or liabilities of a landlord under ORS Chapter 90 or subject the Association to any requirements of ORS Chapter 90.