

RIVERCLIFF ESTATES

HOMEOWNERS
ASSOCIATION

Date: 11/3/16

Notice to Homeowners of Rivercliff Estates:

On October 4, 2016 the Board of Directors of Rivercliff Estates Homeowners Association has agreed upon and approved a motion to hire Vial Fotheringham LLP to serve as the Association's legal counsel for collecting past due balances due to the Association by current and former owners.

Included in this packet is the Resolution itself. It is our written notification to all Homeowners that when measures become out of our control to collect dues a Demand Letter will be delivered to the Homeowner. This letter will spell out the terms for payment collection. If there is no WRITTEN response within 30 days of the letter, your assessment account will be turned over to Vial Fotheringham LLP for collection in accordance with this Collection Resolution.

REMINDER: Dues are due and payable on the 1st of each month. We are mindful that the middle of the month works better for some people. This will continue to be acceptable.

HOWEVER, IT IS NOT ACCEPTABLE TO SKIP MONTHS AND THEN CATCHUP. We cannot manage our budget with this kind of practice.

It is also acceptable to pay ahead as many of the Homeowners prefer.

Respectfully,
Your Rivercliff Board of Directors