

## **Regulations For Use Of Rivercliff Estates Clubhouse and Facilities**

- Invited guests using the clubhouse facilities shall be accompanied by their resident host at all times. All residents and guest shall use the clubhouse at their own risk. The Association is not responsible, without limitation, for loss, theft, or damage to persons or personal property.
- Clubhouse facilities are closed to all use from Midnight to 6:00 a.m. Including reserved private functions.
- Clubhouse equipment and furniture shall not be borrowed for use in a private residence.
- RESERVATIONS ARE REQUIRED FOR PRIVATE USE OF THE CLUBHOUSE.

The fee for usage is \$50 per day with an additional \$5 per day if the kitchen facilities are used. A security deposit of \$75 is due at the time the renter receives the clubhouse keys. Both the rental fee and the security deposit must be paid by separate checks. The security deposit check will be shredded / returned to renter once clubhouse coordinator or board member has approved final condition of clubhouse and keys have been returned. Liability of damages is not limited to security deposit only.

- No reservations will be accepted for New Year's Eve events.
- Only residents may make reservations.
- Reserved use is limited to social activities too large for private homes. No company of business parties are allowed without Board permission.
- Request for reservations must include the date, time of day and the number of persons in your party. Maximum clubhouse occupancy is 75 persons. Clubhouse may be reserved one year in advance.
- Reservations for clubhouse facilities do not include swimming pool area or saunas.
- Residents making reservations are responsible for all preparation, supervision, guests conduct and clean-up as well as liability for unnecessary wear and tear or damage to equipment and or facilities.
- No food or drink in the fireplace room.
- Serving alcoholic beverages to persons 21 and older with food is permissible.
- Please return all furnishings to their proper locations.
- Clubhouse must be cleaned after each rental by the rentee.- this includes kitchen (if rented), bathrooms, common spaces. Floors should be swept and mopped, all garbage receptacles emptied, all dishes washed and put away. There are cleaning products under the kitchen sink, in each bathroom and dust mop, broom, vacuum in the closet in the fireplace room.
- All trash is to be removed from the building and placed in the outside garbage cans. Please do not leave anything in refrigerator or freezer. Do not leave spices, condiments, etc. in the cupboards.
- Smoking is NOT allowed inside the building or within 10 feet of the clubhouse doors. All smoking materials must be properly disposed of by the user including any remains in the outdoor ashtray.
- No tacks or tape are to be used on the walls. Decorations can be fastened to the walls and beams using only non-permanent adhesives and fasteners. Any damage to the walls or paint will result in a deduction from the security deposit.
- For large events, arrangements should be made to place attendants at each property entrance to direct traffic to available parking.
- Thermostat should be set no higher than 70 degrees during function and returned to 45 degrees in winter or 85 degrees in summer.
- Before leaving be sure to close all windows, turn off all lights except for outdoor lights and assure that all doors are locked.